

# 12/8/2020 SSC Meeting Minutes

Attendees: David Van Natten (abbreviated DVN below), Marcos Pineda (MP), Marc Wright (MW), Leangela Eason (LE), Leilani Aguinaldo (LA), Emily Malas (EM), Brett Williams (BW), Ken O'Flaherty, Cheyenne Morgan, Oscar Henry

Non-attendees: Winnie Kim (WK), Martha Coffin (MC)

1. Meeting to order at 4:05 pm (Motion: MW, 2nd: BW)
2. Introductions:
  - a. Cheyenne Morgan-student-ASB VP this year-2<sup>nd</sup> year on SSC
  - b. Oscar Henry-student-senior-in Student Gov class
  - c. Ken O'Flaherty-Social Science teacher
  - d. David vanNatten-School Principal/oversees the SSC
3. 2 edits were proposed for the SSC Minutes from November 19<sup>th</sup>, 2020:
  - a. Aguinaldo was mis-spelled (corrected)
  - b. LA was added as an abbreviation for Leilani Aguinaldo (there were two "LE"'s)
  - c. Motion (approve edits): MW, 2<sup>nd</sup>: LE. Unanimously approved by members present at 11/19 SSC
4. Welcome Kelly Odipo and Sean Alexander (SCUSD representatives familiar with SSC protocol (referring to the SCUSD website: <https://www.scusd.edu/ssc>)
  - a. Kelly went over the School Site Council Training Webinar (in English)-link is on page above
    - i. They represent a federal/state department in SCUSD that oversees the SPSA-this includes the creation and monitoring of the goals, measures, outcomes
    - ii. SSC responsibilities:
      1. Creates FUTURE YEAR SPSA, monitors CURRENT YEAR SPSA, and reviews it's implementation (CURRENT SPSA)
      2. Toolkits are available on the website listed above
      3. SSC encourages parents to join to enable them to have a hand in how funding at their child's school is used
      4. SSC approves the JFK Parent, Guardian and Family Involvement Policy (shared by MJF at 11/19 meeting with SSC members, then subsequently emailed-MW)
      5. SSC's role in evaluating staff that are funded from the SPSA is ONLY to look at data affiliated with the courses taught by them, not personnel-related issues
      6. SSC SHOULD FREQUENTLY review implementation of actions proposed by CURRENT-YEAR SPSAs, using state and LOCAL data. Current year data should be used. The evaluation at the end of EVERY goal helps to formulate next year's needs/services
      7. SSC can make adjustments to CURRENT YEAR SPSA (mid-year) if the situation presents itself (like will be the case this year now that we are on distance learning and some of the measurable outcomes will be impossible to execute/monitor)-must be voted on/approved by majority of SSC members
      8. Using data such as CA Dashboard (report card for schools) with statistics included for monitoring. Benchmark/SBAC/CASSP (previous year) data used
      9. LCFF shared by district
        - a. Needs to follow district LCAP policies
      10. Title I-Federal Fundings
        - a. Evidence-based strategies-Principal/JFK staff are most familiar with the needs of JFK students

11. In the case of students that fall under multiple categories (minority/suspension/failing) they will only be identified in ONE of the categories
12. SSC should try to reflect the demographics of the students at JFK
  - a. FPM-Federal Program Monitoring
    - i. Teachers, Principal, OTHER staff
- iii. Effective meetings
  1. Chair, vice chair, secretary, Parliamentarian (ensures votes follow Robert's rules)
  2. SSC Tools (see website)
  3. Quorum is 50% + 1 (of total membership) PRESENT ON MEETING DAY
  4. 2 minutes comment per each topic (similar to the school board's meeting policy)
  5. 72 hours in advance on the website (agenda and approved minutes from 2 months previously)
  6. All attendees receive copies of what's discussed
  7. SSC Must follow the agenda, but if something comes up within 72 hours, it can be added subsequently
- b. Yearly SSC requirements
  - i. LA asked: Do we have results for 2019/20-regarding 3 major content areas covered by our Goals (English, Math and Science), including internal assessments @ JFK?
    1. 3 major goals are tied to CASSP
      - a. Should we re-write for 2020-21? GOOD IDEA TO DO THAT
        - i. Some sites have revised their goals or choose to continue until the following year (duplicate)
        - ii. How will it be determined what data to use? Ask teachers/staff?
          1. BW asked about JFK office staff's Infinite Campus interface, and how that could potentially be utilized to provide data
            - a. DVN indicated that Infinite Campus data is quarterly/semesterly (except attendance which is by calendar month)-limiting...but possible
          2. KO asked about EQA data for monitoring-would there be any (tangible) data available this year? Usually that would be reflected by a (reduced) suspension rate but there are NO student suspension for 2020-21 (so far)-n/a
            - a. DVN said there IS data to monitor this
          3. KO is aware of a "writing assessment" which has been spoken of the past 3 years. Literacy
          4. MP asked if we should re-evaluate current goals/measures/outcomes and re-allocate funds
            - a. DVN answered we can either adjust the \$\$ (increase/decrease) or shift
              - i. Technology is important in D.L.-allocate MORE funds to replenish missing tech?
5. Next meeting: 2<sup>nd</sup> Tuesday of January 2021 (January 12<sup>th</sup>) at 4:00 pm. Zoom meeting information to accompany meeting invitation/post on website (72 hours prior)
6. No public comment (no public present)
7. Meeting adjourned at 5:02 pm (Motion: KO; 2<sup>nd</sup> LA)