

To be completed and submitted with this application:

- Letter of Recommendation (Counselor)
- Letter of Recommendation (Teacher)
- Resume

Return completed application to:

Brett Williams  
 Practical Politics Internship Coordinator  
 Room C-304



**JOHN F. KENNEDY HIGH SCHOOL  
 PRACTICAL POLITICS INTERNSHIP PROGRAM  
 STUDENT APPLICATION**

Dear Applicant:

The Practical Politics Internship is a ten-unit course for seniors only. The purpose of the internship is to introduce you into the world of National, State, and Local government by placing you in a public office in the Sacramento area. You will work under the supervision of government employees, and you will gain job skills and professional relationships that will open doors for you in the future.

Name \_\_\_\_\_ Home/Cell Phone # \_\_\_\_\_

Student Email \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Work Phone # \_\_\_\_\_

Parent Email \_\_\_\_\_

GPA \_\_\_\_\_

University / Occupational Goals \_\_\_\_\_

\_\_\_\_\_

School Activities \_\_\_\_\_

\_\_\_\_\_

Employment \_\_\_\_\_

Hobbies \_\_\_\_\_

\_\_\_\_\_

**KENNEDY HIGH SCHOOL PRACTICAL POLITICS STUDENT CONTRACT**

As an intern in the Practical Politics internship, I recognize that success requires commitment; I agree to be responsible for my actions, attitudes, and dress in the following ways:

1. I will maintain a 2.5 GPA
2. I will maintain a 90% attendance record at school
3. I will commit to spending at least 10 hours a week at my internship
4. I will complete a timesheet weekly and submit it to Mr Fry (C 304)
5. I agree to dress professionally:
  - Men: Slacks, button-down collared shirts, dress shoes
  - Women: Dress or skirt, slacks & blouse, dress shoes (flats or heels)
6. I will maintain professional demeanor and conduct, both on campus and at my workplace.

Student's Printed Name \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Pledge of Support

Recognizing that the Practical Politics internship is a partnership between students, parents, agency partners, and the school, I pledge my support to encourage my child's efforts to maintain the above listed standards. I also understand my child is responsible for transportation to and from the job site.

Name \_\_\_\_\_ Daytime Phone # \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

# KENNEDY HIGH SCHOOL PRACTICAL POLITICS INTERNSHIP

Teacher Letter of Recommendation for

\_\_\_\_\_

I understand that the JFK Practical Politics internship is a college-prep, ten-unit elective course for seniors only. It requires being off-campus for 10 hours a week.

## The student will...

1. Maintain a 2.5 GPA
2. Maintain a 90% attendance record at school
3. Commit to spending at least 10 hours a week at the internship
4. Complete a timesheet weekly and submit it to Mr Fry (C 304)
5. Agree to dress professionally:
  - Men: Slacks, button-down collared shirts, dress shoes
  - Women: Dress or skirt, slacks & blouse, dress shoes (flats or heels)
6. Maintain professional demeanor and conduct, both on campus and at the workplace.

Teacher's Printed Name \_\_\_\_\_

Teacher's Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments

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# KENNEDY HIGH SCHOOL PRACTICAL POLITICS INTERNSHIP

Counselor Letter of Recommendation for

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I understand that the JFK Practical Politics internship is a college-prep, ten-unit elective course for seniors only. It requires being off-campus for 10 hours a week.

## The student will...

1. Maintain a 2.5 GPA
2. Maintain a 90% attendance record at school
3. Commit to spending at least 10 hours a week at the internship
4. Complete a timesheet weekly and submit it to Mr Fry (C 304)
5. Agree to dress professionally:
  - Men: Slacks, button-down collared shirts, dress shoes
  - Women: Dress or skirt, slacks & blouse, dress shoes (flats or heels)
6. Maintain professional demeanor and conduct, both on campus and at the workplace.

Teacher's Printed Name \_\_\_\_\_

Teacher's Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments

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