



# 2019-2020 COURSE SYLLABUS

## FINANCIAL PLANNING & CAREER DEVELOPMENT

Teacher: Mrs. Dara-Lee Triebes

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Room: B13

This is an elective course that counts towards elective credit required for graduation. **PLEASE KEEP YOUR COPY OF THE SYLLABUS FOR YOUR RECORD -**

### COURSE FOCUS:

This course will focus on your life after high school. Making career choices and the college application processes can be a daunting task. This class will help you make investigate careers, apply for college and scholarships, and complete the FASFA.

### COURSE GOALS:

1. Identify and explore 2-3 career choices
2. Identify and explain (report) what level of college each career entails at entry level and for promotion within each careers
3. Identify and explain (report) income levels for entry level and promotion areas of careers
4. Choose 2-3 colleges and transfer universities or career colleges you would like to attend
5. Identify and explain (report) pre-requisite requirements to attend and degrees needed to obtain advancement in chosen careers
6. Apply for FASFA
7. Apply for financial aide (BOG waiver etc.)
8. Apply / write essays for scholarships (1-2)
9. Apply for California ID card if you don't already have one
10. Learn your SSI number by heart!!
11. Study for, take practice tests for drivers license - and apply for/take test do same whether or not you have a car!!
12. Apply for at least 2 jobs
13. Complete 3 mock interviews with a self reflection component for each
14. Complete financial report for living on your own (cost of) for 6 month period on a minimum wage job to include rent, food, transportation, utilities, insurances (car/health), entertainment, clothing allowance, laundry costs, etc.
15. Learn to dress for success

### REQUIREMENTS:

*Pencil and/or Pen (dark blue or black ink only) Multiple color pens for note taking are provided*

*You will need to have your Interactive Journal in class daily - if you take it home to finish something, you MUST bring it back to school.*

### GRADING POLICY:

I will utilize Infinite campus to updates your grades online on a regular basis, however it is your responsibility to retain all returned work. Only by keeping your returned work can unintentional mistakes be corrected. You will have a binder to keep work in. I highly suggest you purchase some chapter dividers so keep work separated for the Mid-Term and Final Tests.



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Letter grades will be assigned according to the following cut-offs:

A= 100-90% B= 89-80%, C= 79-70%, D = 69-60% and F = 59% or below

Participation and Classwork	60%
Quizzes & Tests	10%
Binder & Final Presentation	30%

## ASSIGNMENTS INCLUDED IN PARTICIPATION & EFFORT GRADE

### Journal Entries: (25 points each week)

This will be done throughout the semester. You are strongly encouraged to keep up with the daily use of this as catching up later will be very difficult if you slack off.

### Career Project: (500 point Final Project)

During this course, you will be required to complete research on three career choices along with the educational needs to have a career in your chosen field. You will be expected to investigate those choices through research online and by interviewing those who work in the different career choices. You will then choose two careers to complete your final project on. This information will be used to create a final project worth 500 points.

### Cell Phones:

There will be times when you will be using your cell phone in class HOWEVER... for the majority of the time, you will be asked to keep your cell phones off your desk/table tops at all times. Should you have your phone out when you are not supposed to be using it, you will be asked to give it to the teacher or paraprofessional for the remainder of the period. We will ask one time only. If you refuse to give the phone up, you will receive a referral for having your phone out as well as refusing to follow directions and refusing to comply with an adult's request during class. **CELL PHONES ARE NEVER TO BE OUT DURING LABS!! Should you have your cell phone out during a lab, you will be removed from the lab and will have to do it over on your own time by appointment with the teacher.**

**GUM IS NOT ALLOWED IN CLASS AT ALL EVER!!** If you must have something in your mouth, you can ASK FOR PERMISSION to suck on a jolly rancher or lifesaver – Gum chewing is not allowed per the school site rules.

**Spinners and other “toys” are not permitted in class unless a case manager prescribes it as an IEP related accommodation.** I do have access to your IEP's so please do not try to “play me” on this.

### Absence/Make-up Policy:

- It is **your responsibility** to get make-up work. It is also your responsibility to turn in any work that was collected while you were gone.
- You must make up any work missed due to an excused absence within three days of returning to school. If you miss a test, you must make up the test after school within one or two days. If you are absent the day of a review for the test you are still expected to take the test the day you return to school. Check with another student to see if you can copy their notes, and obtain the necessary handouts from me.
- You are responsible for scheduling time to make-up quizzes and tests A.S.A.P. – within one or two days, if possible.
- You can schedule tutoring time with me before or after school, if necessary.
- No make-up work will be allowed for unverified absences or suspensions.

**JOHN F. KENNEDY HIGH SCHOOL**

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*HOME OF THE COUGARS*

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