GENERAL INFORMATION  información general
Name of instructor: Millie Carranza
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Students develop cultural awareness and communication skills involving reading, writing, listening, and speaking. The emphasis is on comprehension and production of frequently used language. Students practice extensively in oral communication and write simple messages, narratives, and letters. Classroom activities are related to the real world and include developing an awareness of acceptable behavior in the foreign culture.

TEXTBOOKS AND/OR RECOMMENDED OR REQUIRED READINGS  libros y materiales requeridos y/o recomendados

Required Textbooks: “En español 2” McDougall Littell, 2004

Required Materials: Writing materials and paper A binder specifically for this class

Optional Materials A dictionary or other language resource Flashcards Colored pencils

COURSE OBJECTIVES  metas/objetivos del curso
The objective of this course is to advance students with their Spanish language and prepare them to advance to Spanish 3. Students will study and show continuous improvement in several aspects of the Spanish language, including: listening, speaking, reading, writing, comprehension skills, and culture. Students will actively participate, practice, and enjoy themselves during this course and learning process.

*OJO: PLEASE REMEMBER THAT 1 YEAR OF FOREIGN LANGUAGE IS REQUIRED TO GRADUATE HIGH SCHOOL. STATE SCHOOLS AND UNIVERSITY REQUIRE 2-3 OF FOREIGN (THE SAME) LANGUAGE.

GENERAL OVERVIEW  repaso general
The objectives of the semester are:
  To further develop an understanding of the Spanish language and cultures, including understanding, reading, writing, speaking, and communication skills of Spanish

These objectives will be demonstrated through in class assignments, homework, quizzes, tests, projects, and presentations.
COURSE REQUIREMENTS AND SPECIFIC GRADING POLICY

GRADING calificaciones:
I grade a weighted percentage system, not a total point system. Therefore, tests and quizzes will have the greatest direct impact on your overall grade. However, homework, classwork, warm-ups and participation also have a strong impact on your grade. They also are critical in preparing for tests and quizzes.

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<th>Component</th>
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<tr>
<td>SEMESTER FINAL</td>
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<td>ASSESSMENTS</td>
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<td>HOMEWORK</td>
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<td>PARTICIPATION &amp; PROJECTS</td>
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CLASS BINDER (WARM-UPS) AND PARTICIPATION (20%):
A. Campanadas (warm-ups): Every class we will start with a warm-up. You will be given approximately 5 minutes to complete the warm-up. A stamp will be given for the warm-up and will be counted as part of the Daily Assignments grade.

A separate binder is necessary for this class. It can be used later as students progress to higher levels of Spanish. Please have the following sections in the binder:

1. Warm-ups  
2. Notes  
3. Homework  
4. Test/Quizzes

B. Participation: Each student is expected to participate at all times. This includes the following: be on time, listening, speaking, actively participating in every activity, staying awake, completing all assigned work and activities, and obeying all school and classroom rules. In class we will use sign language to assist in learning Spanish, and all students are expected to SAY and SIGN, meaning that they have to repeat the vocabulary and do the sign along with it.

Participation expected because it is essential to language acquisition. Students will be asked to respond to questions in various ways several times a class. Students will be called on every day at randomly to share their answers, so always be prepared to respond. Also, class instruction may primarily be given in Spanish. Therefore, it is important that your focus is on the teacher to pick up both verbal and physical clues to questions to help you understand what is being said. Students who choose not to participate will receive a phone call home, and their participation points will be lost.

In the event of an absence, it is the student’s responsibility to make up any missed work and clear the absence with me.

** Do not be shy to make mistakes. Making mistakes is expected and part of the learning process when learning a language. We will all make mistakes in this class, so do not feel embarrassed! As long as you respond, give an effort, and participate in class, a wrong answer will not affect your participation grade.

DAILY ASSIGNMENTS (30%): tarea de clase
You may receive some work in class that is due before the end of the period. This might include work at the computer lab, games/activities done with partners, taking notes from videos, etc.

ASSESSMENTS (30%): exámenes y pruebas
QUIZZES: Quizzes will be given every 1 to 2 weeks. Some quizzes will be worth more points than others.

TESTS: Tests will be given every 2-3 weeks. Some tests will be worth more than others.
HOMEWORK (10%): *tarea*
- Homework assignments are due at the beginning of class. I will go around the room and check each homework assignment before we correct it as a class.
- No work will be accepted more than **ONE** week late and all late work is only worth half credit unless you have an excused absence.

Late Work Policy:
If you miss class you are responsible for getting any missed homework assignment. If you do not turn in an assignment due to absence, you can only receive full credit by clearing the absence and completing the assignment within the same number of classes missed.

SEMESTER FINAL (10%) *exámen final*
At the end of the semester we will have a final that will form 10% of your semester grade. The final is primarily multiple choice and will include reading, listening, culture, grammar, and vocabulary sections.

EXTRA CREDIT: *crédito extra*
Extra credit can raise your grade and can come in a variety of assignments. And usually will give 1-3 extra credit assignments per unit

CLASSROOM POLICIES AND PROCEDURES *procedimientos y reglas de la clase*

A. Student Responsibilities:
- Come to class on time (in your seat AND working *when* the bell rings), prepared, and ready to learn.
- Complete and turn in all assignments on time
- Follow all classroom and school rules
  - for school rules please refer your student handbooks.

B. Class Rules:
  -- Be respectful  -- Participate  -- No electronics

Consequences:
1. Phone call home
2. Detention: lunch/ after school/ Saturday school
3. Referral to Assistant Principal
4. Suspension

HALL AND RESTROOM PASSES *pases*
At the beginning of each quarter you will be issued 2 hall passes. You may only be given permission to use the restroom or leave the class with one of these passes, *signed* by the teacher. At the end of the quarter you will be issued a new set of 2 hall passes to use for the following term (+ per semester). You may turn-in your extra hall passes for 2 points extra credit each on any assignment.

I understand that we have long school days, but as young adults you need to be responsible for using the restroom at appropriate times. Please take advantage of your passing time and lunch periods. JFK strictly enforces the 15 minute policy with passes (no passes the beginning or ending 15 minutes of class).

WHEN YOU ENTER CLASS (not when the bell rings)...
Quietly take your seat and get started on the warm-up.
Take out homework (if due) for the teacher to check.

ATTENDANCE POLICY *normas de asistencia*
**Absence and Tardy Policy:** Attendance is both a classroom and school rule. Unexcused absences will result in a loss of participation points for the day. Also, the school and attendance office will record any truancy and advise parents/guardians. Tardies will also be recorded by the school and myself. Excessive tardiness may result in loss of participation points, parent contact, a referral, and/or school intervention.

- **Make-up Tests:** Students may make-up tests after school, or by another arrangement with me.

**Cyber Netiquette**

In class we will often use the internet to complete assignments, obtain pen pals, and practice Spanish. All school and classroom rules apply during these interactions on the internet. Students are also to stay on task with their assignment when using computers, cell phones, iPads, or other electronics for classroom purposes. The same consequences for misbehavior in school apply because these electronics and/or websites are an extension of the classroom.

Students must use and practice Spanish daily in order to learn the language and have success in this course. Students will be expected to participate as much as possible in class, and also to respond whenever called upon by the teacher. We are all learning… mistakes will be made! Do not feel discouraged or frustrated if you give a wrong answer, it is part of learning another language. Success in this course means participation, dedication, practice, and following instruction. All students are welcome to talk to me about any concerns they may have regarding this course. I am looking forward to a productive and fun year!

I have read and agree to follow the terms of the Spanish 2 syllabus.

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