JOHN F. KENNEDY HIGH SCHOOL
COURSE SYLLABUS
LEVEL 1 SPANISH
DEPARTMENT OF WORLD LANGUAGES
2015-2016

GENERAL INFORMATION
Name of instructor: Sonia Page
Telephone number: 916-433-5200 ext. 1209
E-mail address: Sonia-Page@scusd.edu

Students develop cultural awareness and communication skills involving reading, writing, listening, and speaking. The emphasis is on comprehension and production of frequently used language. Students practice in oral communication and write simple messages, narratives, and letters. Classroom activities are related to the real world and include developing an awareness of acceptable behavior in the foreign culture.

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TEXTBOOKS AND/OR RECOMMENDED OR REQUIRED READINGS
Required Textbooks: “En español 1” McDougall Littell, 2004

Required Materials:
- Writing materials (pens with black or blue ink only)
- A 3-ring binder specifically for this class
- 5 tabbed dividers specifically for this class

Optional Materials
A dictionary or other language resource  Flashcards  Colored pencils and/or pens

COURSE OBJECTIVES
The objective of this course is to advance students with their Spanish language and prepare them to advance to Spanish 2. Students will study and show continuous improvement in several aspects of the Spanish language, including: listening, speaking, reading, writing, comprehension skills, and culture. Students will actively participate and practice during this course and learning process.

GENERAL OVERVIEW
The objectives of the semester are:
- To obtain a basic understanding of the Spanish language and cultures
- To develop reading, writing, speaking, and communication skills in Spanish

These objectives will be demonstrated through in class assignments, homework, quizzes, tests, projects, and presentations.
COURSE REQUIREMENTS AND SPECIFIC GRADING POLICY

GRADING:
The following weighted percentage system will be used to calculate your grade:

<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEMESTER FINALS</td>
<td>10%</td>
</tr>
<tr>
<td>ASSESSMENTS (quizzes, tests)</td>
<td>30%</td>
</tr>
<tr>
<td>DAILY ASSIGNMENTS (warm-ups, classwork)</td>
<td>30%</td>
</tr>
<tr>
<td>HOMEWORK</td>
<td>10%</td>
</tr>
<tr>
<td>PARTICIPATION &amp; PROJECTS</td>
<td>20%</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>100%</strong></td>
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REQUIRED CLASS BINDER:
For this class you are required to have a binder specifically for this class with 5 tabbed dividers that you bring to class every day. Points given for having the binder will count towards Classwork. You will use this binder to keep your work organized in the following sections and order:

1. Participation  
2. Warm Ups  
3. Homework  
4. Classwork  
5. Notes/Handouts

A. Participation: Participation points will be given for oral participation. Students are responsible for earning points by answering questions and/or sharing comments as directed by the teacher. **While the teacher will sometimes call upon students randomly for participation points it is the students’ responsibility to be assertive and raise their hands independently to earn points as well.** There will be daily opportunities to earn participation points. These points (stamps) will be collected monthly on a sheet of paper marked “Participation” in their binder. Students may also earn points through participation in group or paired activities that require using the target language.

B. Warm Ups: Warm-up points will count towards daily assessments. Students will be given approximately 5 minutes to complete the warm-ups given at the beginning of class. Failure to attempt or adequately complete them within the time given may result in lost points. Warm-up points will only be given to students that are physically present during the first 5-10 minutes of class to complete them. Students with unexcused tardies and/or absences may not make up warm-up points. Students with excused absences may be given an alternative assignment to make up missed warm-up points at the teacher’s discretion.

C. Homework: Students will have some form of homework nearly every day, including some weekends. Students must also write down the daily homework assignments daily for credit. This “homework log” must be kept their Spanish binder alongside their completed homework.

Homework assignments are due at the beginning of class. Most homework assignments will be corrected or reviewed as a class. Some assignments may require a parent’s signature to receive credit. No credit will be given for incomplete work. **Students will not be given credit for late homework being completed during homework review time.**

D. Classwork: Students will earn credit (points) for work assigned and completed in class. Failure to complete classwork within the time given may result in lost points.

E. Notes/Handouts: Students will keep a section of their binder for notes taken in class and related handouts. Notes and handouts are not to be turned in at the end of each month.
**LATE WORK POLICY:**

**HOMEWORK:** Homework assignments will be stamped for full credit only at the beginning of the period. Failure to show one’s work during this time may result in loss of points. Students will not be given credit for homework that was not completed by the beginning of class.

**CLASSWORK:** Classwork must be completed in class for full credit unless specified otherwise.

**PROJECTS:** Projects with a specific due date may be accepted one (1) day late for half (1/2) credit. Some class time may be given but students will generally have to complete work outside of class for projects.

**MAKE UP WORK:**
After any excused absence, it is the student’s responsibility to make the initial contact with their teacher to determine make-up assignments and schedule times for taking any tests missed. Students absent one week or less will be allowed double the amount of time they are absent in which to make up missed work. For absences longer than one week, the time allowed will be one week plus the number of days absent. Students are expected to fulfill long-term assignments as originally scheduled.

Make up work will not be given to students with unexcused absences or who simply chose not to complete work assigned during class time.

**SUSPENSIONS:** The teacher has the discernment to accept work missed during a suspension.

**ASSESSMENTS (30%):**

**TESTS:** Tests may be given every 4-6 weeks. Some tests will be worth more than others.

**QUIZZES:** Quizzes may be given every 1 to 2 weeks. Some quizzes will be worth more points than others.

**SEMESTER FINAL (10%):**
At the end of each semester we will have a final that will form 10% of your semester grade. The finals will be comprehensive and include reading, listening, culture, grammar, and vocabulary sections.

**TUTORING:** Students may come in for tutoring after school on Wednesdays from 3:15-4:15 and by appointment.
INSTRUCTIONS: Read these guidelines and make sure you understand them. Failure to follow these guidelines will result in teacher warnings, referrals, and/or class suspension. Keep this paper in the front section of your binder for this class.

I. STUDENTS ARE EXPECTED TO FOLLOW THESE GENERAL RULES in addition to the John F. Kennedy Parent/Student Handbook:

A. Stay seated unless given directions otherwise.
B. Be on time. You will be considered tardy if you are not present before the bell rings.
C. Be prepared with all required materials and ready to work.
D. Respect others, yourself, and others’ property.
E. Keep your hands, feet, and objects to yourself.
F. No chewing gum, eating, or drinking of beverages other than water allowed in the classroom.
G. No littering or throwing things around (including trash).
H. No grooming of yourself or others in class (i.e. brushing one’s hair, putting on makeup).
I. Phones and electronic devices are to be turned off and put out of sight.

CLASSROOM ROUTINE PROCEDURES:
I. Before the bell rings:
   A. Enter class quietly.
   B. Go to your assigned seat and sit down.
   C. Get out your Spanish binder, book, and a writing utensil.

II. When the bell rings:
   A. Stand next to your seat. No slouching or leaning.
   B. Greet teacher with “Buenos días / Buenas tardes, Señora Page”. Read the date in Spanish aloud.
   C. Wait until instructed to sit down.
   D. Begin working the “Preparación” (Warm-up) silently. No talking to others during this time.
   E. Write down the homework assignment (Tarea). Have your completed homework ready.

III. During class:
   A. Be respectful. No profanity or insults allowed in class.
   B. Raise your hand and wait patiently to be called upon to speak. No yelling out or interrupting.
   C. Follow my directions. Raise your hand if you are unclear about something.

IV. Group work:
   A. Communicate with your partners as directed
   B. Speak softly.
   C. Stay on task.
   D. Speak only within your group.

V. If an adult or student enters the room:
   A. Remain silent.
   B. Continue working quietly.
   C. Do not gesture or speak to the person unless instructed to.

VI. If you are given a referral to see me at lunch or after school:
   A. Be on time for your appointment. Failure to show may result in an administrative referral.
      You must let me know immediately if a referral I give you conflicts with another previously arranged referral or detention with another teacher.
Further Clarification of Classroom Rules and Procedures:

1. You must be in your seat when the bell rings. Look at the whiteboards to see what is happening for the day and at school. Start the warm up right away without talking to your classmates. Write down the daily homework in your homework log. You should be busy and not talking.

2. If you are tardy, be sure that the instructor is made aware of it so that attendance can be corrected. If you do not have a valid pass with you, you will be marked tardy. Parents will be contacted for excessive tardiness and you may be assigned detention.

3. You must let the instructor know at least one day ahead of time if you are attending an extracurricular or sporting event. Work missed due to sports/extracurricular activities must be made up as soon as possible as with regular excused absences.

4. No drinking beverages other than water in class. No food or chewing gum is allowed except for cultural snacks shared by the teacher. Have your breakfast/lunch finished before you enter class.

5. All cell phones and electronic devices (such as Ipods) need to be turned off/silenced and put out of sight. It is not acceptable for cell phones to be placed on top of a student's desk, their lap, or around their neck during class time. Failure to follow the no cell phone/electronics during class time policy will result in a teacher's detention or administrative referral at the teacher's discretion. **NOTE: If you know ahead of time that you are expecting an emergency phone call please advise me before class. If there is an emergency in which you need to make a call you will be given a pass to the Attendance Office to do so.**

6. Requests for restroom passes should be minimal and NOT be a disruption to the classroom. It is the students' responsibility to use the restroom during passing periods. If you are given a restroom pass, you must sign the restroom log and put down the time you left class and when you return. You are expected to return within 5-10 minutes. Students that request restroom passes more than twice a month or take an excessive amount of time to return may be given lunchtime detention to make up the missed instruction time. The instructor will also the right to refuse a student a pass or assign lunchtime detention if they feel that a student is abusing the passes.

7. The instructor has the right to have a student change seats without explanation or incident. The student is expected to change seats quickly without complaining aloud, arguing, and disrupting class.

8. Vandalism, stealing, and cheating will not be tolerated. This will result in a U in citizenship and may result in suspension.

9. Keep the classroom and computer lab clean. If you are found littering or writing on the desks you may be assigned detention.

10. Do not work on other class work without permission. Your teacher(s) may be notified if you are found working on assignments for other classes during my class time.

11. **If you are given a referral to see me at lunch or after school:** Be on time for your appointment. Failure to show may result in an administrative referral.

12. All the rules and regulations of John F. Kennedy High School will be enforced in this classroom. ALL RULES WILL BE ENFORCED. IF ANY RULES ARE VIOLATED, THE INSTRUCTOR MAY HAVE A HALL MONITOR TAKE YOU OUT OF THE CLASS AND TAKE YOU TO AN ADMINISTRATOR FOR A REFERRAL.
IMPORTANT

PLEASE READ, SIGN, AND RETURN THIS PAGE TO MS. PAGE FOR 100 POINTS HOMEWORK CREDIT

You are responsible for sharing this information with your parent/guardian. Read and review all pages of this handout with your parent/guardian. Sign the signature sheet below. Your signature represents the fact that you understand and will follow all rules, guidelines, and procedures. Have your parent/guardian sign it, too. His or her signature represents the fact that they understand as well.

Due: Friday, September 11, 2015 for full points. Note: If you have entered the class late, I will give you another due date based on your entry date. (Alternative date:__________________________)

STUDENT NAME (printed):____________________________________________________________ DATE:____________________

STUDENT SIGNATURE: ______________________________________________________________

PARENT/GUARDIAN NAME (printed):____________________________________________________ DATE:____________________

PARENT/GUARDIAN SIGNATURE: __________________________________________________________

ANY COMMENTS OR INFORMATION YOU WOULD LIKE ME TO KNOW ABOUT YOUR STUDENT:

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