

Sacramento City Unified School District

Civic Center Permits Office / 425 1st Avenue, Sacramento, CA 95818

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Effective July 1, 2013

Classification "A" Subsidized

Activities of District sponsored non-profit organizations, clubs, associations or other groups whose primary focus is the promotion of youth and school activities, including (but not limited to): curricular and extra-curricular student activities, District sponsored and organized after school programs, Associated Student Bodies (ASB), Parent Teacher Associations (PTA) or other recognized parent groups such as Parent Teacher Organizations (PTO's) and Parent Teacher Student Organizations (PTSO's), staff unions/groups, scouting groups and 4-H where all students attend the permitted site.

Use of a facility that occurs during off hours/weekends/holidays will be charged for district employees (custodians, cafeteria workers, etc.) per hour with a two-hour minimum during weekdays, four hour minimum during weekends and holidays.

Reference: Administrative Regulation AR1330 (May 2, 2013)

Application Fee	\$10
Cafeteria/Multipurpose	No Charge
Classroom	No Charge
Gym	No Charge
Improved Field (Baseball/Softball Diamonds; Tennis Courts; Football Goal Posts)	No Charge
Kitchen	Food Service Asst – OT \$25.63/hr 4 hr min for weekends; Holiday \$34.17/hr 4 hr min
Library	No Charge
Locker Room(s)	No Charge
Parking Lot	No Charge
Performing Art Center (HS) (Rosemont & JFK)	No Charge
Serna	No Charge
Stadium	No Charge
Swimming Pool	No Charge; Energy surcharge may apply for out of season heating
Theater/Auditorium	No Charge
Unimproved Field	No Charge
Custodian for Restroom Access	Overtime \$34.61/hr; 4 hr min for weekends

Effective July 1, 2013

Classification "B" Discounted

Activities of non-profit organization residing in the District whose primary focus is the promotion of youth groups having a residency requirement, local senior citizen groups and local homeowners associations. The net receipts of admission fees, membership fees or donations collected by these groups must be expended for the welfare of the pupils of the District.

Reference: Administrative Regulation AR1330 (May 2, 2013)

Application Fee	\$10
Cafeteria/Multipurpose	ES \$10/hr MS/HS \$20/hr
Classroom	No Charge
Gym	Small MS \$10/day Small HS \$20/day Large MS/HS \$20/day
Improved Field (Baseball/Softball Diamonds; Tennis Courts; Football Goal Posts)	ES/MS \$10/week HS \$10/week HS Track & Field (CKM, Hiram Johnson, JFK, Sacramento) \$100 Daily \$25/hr for lights
Kitchen	ES \$2.50/hr MS/HS \$6/hr Food Service Asst – Regular \$17.08/hr; OT \$25.63/hr 4 hr min for weekends; Holiday \$34.17/hr 4 hr min
Library	ES \$5/hr MS \$10/hr HS \$12.50/hr
Locker Room(s)	MS \$5/hr HS \$10/hr
Parking Lot	\$3/hr
Performing Art Center (HS) (Rosemont & JFK)	\$25/hr
Serna	Large Conference Room (Indiana OR Washington) \$5/hr Small Community Room (Michigan OR Minnesota) \$5/hr Large Community Room (Pennsylvania OR Tennessee) \$11/hr
Stadium	\$200 Daily; \$25/hr for lights
Swimming Pool	\$38/hr; Energy surcharge may apply for out of season heating
Theater/Auditorium (HS)	\$10/hr
Unimproved Field	\$25/month per school
Custodian for Restroom Access	Regular \$23.08/hr Overtime \$34.61/hr; 4 hr min for weekends Holiday \$46.15/hr; 4 hr min

Effective July 1, 2013

Classification "C" Direct Cost

Activities of non-profit organization whose primary focus is serving the general public including (but not limited to) civic and service groups (Kiwanis, Rotary, Elks, Moose, Lion, etc.), chambers of commerce, youth organizations without a residency requirement, non-profit supplemental educational services providers and religious services.

Reference: Administrative Regulation AR1330 (May 2, 2013)

Application Fee	\$20
Cafeteria/Multipurpose	ES \$15/hr; MS/HS \$20/hr
Classroom	\$5/hr
Gym	Small MS \$20/hr Small HS \$25/hr Large MS/HS \$30/hr
Improved Field (Baseball/Softball Diamonds; Tennis Courts; Football Goal Posts)	ES/MS \$10/hr HS \$10/hr HS Track & Field (CKM, Hiram Johnson, JFK, Sacramento) \$30/hr \$25/hr for lights
Kitchen	ES \$5/hr MS/HS \$12/hr Food Service Asst – Regular \$17.08/hr; OT \$25.63/hr 4 hr min for weekends; Holiday \$34.17/hr 4 hr min
Library	ES \$10/hr MS \$15/hr HS \$25/hr
Locker Room(s)	MS \$10/hr HS \$15/hr
Parking Lot	\$5/hr
Performing Art Center (HS) (Rosemont & JFK)	\$50/hr
Serna	Large Conference Room (Indiana OR Washington) \$5/hr Small Community Room (Michigan OR Minnesota) \$10/hr Large Community Room (Pennsylvania OR Tennessee) \$20/hr
Stadium	\$60/hr; \$25/hr for lights
Swimming Pool	\$70/hr; Energy surcharge may apply for out of season heating
Theater/Auditorium (HS)	\$20/hr
Unimproved Field	\$5/hr
Custodian for Restroom Access	Regular \$23.08/hr Overtime \$34.61/hr; 4 hr min for weekends Holiday \$46.15/hr; 4 hr min

Effective July 1, 2013

Classification "D" – Private and Commercial (Fair Market)

Commercial use shall apply to those organizations or individuals requesting to use school facilities for conducting any type of commercial business or function including for profit businesses, organizations and supplemental educational services providers. It shall be considered commercial if the publicity and/or advertising would benefit a particular person or concern in a commercial way. This includes: Organizations/groups where admission fees are charged or contributions are solicited and the net receipts are not expended for the welfare of the pupils of the district or for charitable purposes, a charge shall be made for the use of school facilities or grounds, in accordance with the fees schedule.

Reference: Administrative Regulation AR1330 (May 2, 2013)

Application Fee	\$25
Cafeteria/Multipurpose	ES \$25/hr MS/HS \$50/hr
Classroom	\$10/hr
Gym	Small MS \$33 Small HS \$77 Large MS/HS \$136
Improved Field (Baseball/Softball Diamonds; Tennis Courts; Football Goal Posts)	ES/MS \$16/hr HS \$20/hr HS Track & Field (CKM, Hiram Johnson, JFK, Sacramento) \$98/hr; \$25/hr for lights
Kitchen	ES \$11/hr MS/HS \$30/hr Food Service Asst – Regular \$17.08/hr; OT \$25.63/hr 4 hr min for weekends; Holiday \$34.17/hr 4 hr min
Library	ES \$25/hr MS \$37/hr HS \$62/hr
Locker Room(s)	MS \$40/hr HS \$83/hr
Parking Lot	\$9/hr
Performing Art Center (HS) (Rosemont & JFK)	\$100/hr
Serna	Large Conference Room (Indiana OR Washington) \$12/hr Small Community Room (Michigan OR Minnesota) \$12/hr Large Community Room (Pennsylvania OR Tennessee) \$28/hr
Stadium	\$102/hr; \$25/hr for lights
Swimming Pool	\$95/hr; Energy surcharge may apply for out of season heating
Theater/Auditorium (HS)	\$50/hr
Unimproved Field	\$16/hr
Custodian for Restroom Access	Regular \$23.08/hr Overtime \$34.61/hr; 4 hr min for weekends Holiday \$46.15/hr; 4 hr min