John F. Kennedy High School  
Course Syllabus/Class Expectations  
English 9  
Ms. Kimberly Ashcraft  
Room C207  
2015-2016  

Curriculum  
As students strive to master the California State standards in English, they will be working with the state adopted/district approved Holt, Rinehart and Winston Literature and Language Arts curriculum. In addition, students will also read various expository texts from the Expository Reading and Writing Curriculum and Pebble Creek Curriculum. The grammar that will be taught through the Holt, Rinehart and Winston Holt Handbook and “The Magic Lens” series by Michael Thompson.

Instruction will be directly aligned to the grade California Common Core Standards.

Student Materials  
Organization and preparedness are vital to academic success, so students will be expected to bring the following items to class daily:

- Student binder for any returned work and class assignments
- Pencils, pens (blue or black ink please and red or pink highlighter for correcting work)
- Standard college ruled notebook paper
- Your student I.D. card to check out library books
- Planner

At-Home Materials  
Outside of school, students should use a personal computer, the JFK library or public library for computer and printer access.

Homework  
Homework is designed to be an extension of class work. If students do not turn in an assignment on the due date, 10 points will be deducted for each day late. Two weeks prior to the end of the quarter or semester is the cut off for any late work to be turned in. No exceptions.

In the event of an absence  
It is the responsibility of the student to find out about any work missed due to absence. Late work will be accepted for overnight assignments with excused absences only.

If a student is absent on the day daily homework is assigned, the student has two days to turn in the assignment after returning to class. The day the student returns to class counts as one of those two days. After that, refer to the late work policy.

If a student is present on the day daily homework is assigned, but is absent on the day the assignment is due, the homework is due on the day she/he returns to class. If the student fails to bring work, the result is a letter grade decrease of the assignment.

- One way to be successful this school year is to exchange phone numbers with at least two classmates so they can be contacted in the event of an unavoidable absence – it is helpful to have a study buddy! STUDY BUDDIES SHOULD BE CALLED FOR ABSENCES AND ASSISTANCE WITH CLASSWORK.

Evaluation Procedures  
Students will demonstrate knowledge through performance on daily assignments, warm-ups, homework, essays, projects, tests, and positive participation in the classroom process. Assessment is made on a points-accumulated basis. Points translate into grade percentages as follows:

- A 90-100
- B 80 - 89
- C 70 - 79
- D 60 - 69
- F 0 - 59
Ms. Ashcraft’s Code for Success

1. Be Respectful
2. Be Responsible
3. Be Ready
4. Be Cooperative

Classroom Policies

1. Regular attendance is essential including being in class on time.
2. All students must be in their seats when the bell rings.
3. If a student needs to throw something away, sharpen a pencil, blow your nose, use the restroom, etc., ask first. Do not walk around the classroom while the instructor is speaking to the class or while one of your classmates is speaking.
4. Yelling, cussing, and being rude to other students will not be tolerated. Do not interrupt others or speak without raising your hand first unless asked for a whole class response.
5. Electronic Equipment such as cell phones, I-Pods, MP3 players and any other personal electronic devices should not be used in class.
6. Please remove your hats once inside the classroom.
7. No eating, or drinking once inside the classroom except for water
8. Students will be given two hall passes per quarter. It is their responsibility to hold on to them. If they are lost or stolen, they will not be replaced by the instructor. At the end of the quarter, the passes can be used for extra credit work.

Rules, Rewards, and Consequences

In addition to our John F. Kennedy High School school-wide rules, class rules will also be enforced. Rewards may include social praise, positive notes or phone calls, first to be dismissed, etc. Consequences include warnings, change of seat, teacher/student conference, phone call home, detention, referral, etc.

Definition of Academic Dishonesty

According to George Washington University’s Code of Academic Integrity, (a) Academic dishonesty is defined as cheating of any kind, including, taking credit for the work of others without crediting them and without permission, and the making up of information. (b) Common examples of academically dishonest behavior include, but are not limited to, the following:
1) Cheating - intentionally using or attempting to use materials without permission, copying from another student's examination or homework; representing material prepared by another as one's own work.
2) Fabrication - intentional and unauthorized falsification or invention of any data, information, or citation in an academic assignment.
3) Plagiarism - intentionally representing the words, ideas, or sequence of ideas of another as one's own in any academic assignment; failure to use any of the following: quotations, paraphrases, or other citation.

Consequences of Academic Dishonesty

The consequence for academic dishonesty is a zero on the assignment, paper or assessment and a phone call home. The same consequence applies to the student who supplies the paper or assignment for another to cheat from. The above consequences also apply to online documents.
If there are questions or comments, do not hesitate to call me at 433-5200 ext. 1207 or e-mail at Kimberly-Ashcraft@scusd.edu.

Sincerely,
Kimberly Ashcraft

Parents/guardians and students, please sign and return the last page of this syllabus to Ms. Ashcraft by Tuesday, September 8, 2015 for 10 points. This is your first assignment.
Student and Parent Signatures
English 9
2015-2016

I have read and I understand the policies and procedures contained in this syllabus.

______________________________(student name-please print legibly)  Period______

______________________________( parent name-please print legibly)

______________________________(parent signature)__________(date)

__________________________phone number