Rules in the Computer Lab

If you do not have your technology agreement on file with your instructor you cannot use the lab equipment.

1. Be safe. If you break, damage, waste or otherwise, you buy it.
2. Be respectful. Use only appropriate behavior. (Language, tone, interactions with others or equipment)
3. NO food or drinks (or gum).
4. Use equipment only when granted permission & return things to their proper place.
5. Be on task in class & on the computer.
6. Other people’s stuff is not your stuff, don’t touch it! (Digital or physical. No downloading, thanks!)
7. If you have a problem:
   FIRST re-read the directions,
   THEN ask your neighbors.
   IF NO ONE knows then you may ask me.
   (This is to cut down on questions you can answer, so I can address individual issues that come up. Class sizes are getting larger and this helps me be able to answer everyone’s questions in a timely manner.)
8. Plagiarism & inappropriate material earns you a zero and Saturday school.
9. Follow all school wide policies, so read your handbook.

In the interest of good human relations and a positive classroom environment, I encourage (and expect) all students to follow the school policies outlined in the Student Handbook. Especially:

1. Treat yourself with respect. This means:
   a. Dress appropriately and have a “neat” appearance. This is a design/business environment. See dress code policy.
   b. Attend class regularly and on time. See Tardy policy in handbook.
   c. Come to class physically prepared (binder, paper, pen, flash drive, etc)
   d. Come to class mentally prepared: with a good attitude & eager to learn.
   e. Do all the assigned work to the best of your ability. Do your own work---cheating is the same as stealing and the plagiarism policy will be followed.
2. Treat everyone else with respect. This means:
   a. Leave other people’s stuff alone.
   b. Be polite, pleases and thank yous go a long way.
   c. Help out when you can, some day you’ll be the one asking for it.

Any violation of these rules will result in an adequate punishment as outlined in the Student Handbook for defiant and disruptive behavior.

Student Name ____________________ Signature _____________________ Date ____________

Graphic Design
CONSENT STATEMENT: Please initial each statement to indicate that you have read, understand and agree to comply with each item. Thank you.

<table>
<thead>
<tr>
<th>Parent Initials:</th>
<th>Student Initials:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Parents/guardians and student agree to the responsibility for repairs on any equipment or replacement if any item is broken, lost or stolen while checked out to their student.</strong> Students will be thoroughly briefed on the proper treatment of the computers (average cost for hardware/software: $3000), digital cameras (average cost: $200), digital video cameras (average cost: $400), tripods (approx. $80), digital tablet (approx. $200), scanners (approx. $160) and printers (approx. $1,600), keyboards (approx. $70), track pads (approx. $70), &amp; mice (approx. $70) before using.</td>
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</tr>
<tr>
<td><strong>Appropriate use of media and the Internet will be discussed in class; any student accessing, creating or printing inappropriate content will be referred to the Administration immediately.</strong></td>
<td></td>
</tr>
<tr>
<td><strong>I hereby grant permission that my child’s photograph(s) and Computer Graphics work may be broadcast, printed or published in various publications (school, district, community) and appropriate class/education-related websites.</strong></td>
<td></td>
</tr>
<tr>
<td><strong>I grant permission for my student to use the Internet for curriculum-related projects. Student understands that inappropriate use of the Internet will result in suspension of computer access and referral to the Administration.</strong></td>
<td></td>
</tr>
<tr>
<td><strong>I have read and understand the syllabus &amp; additional forms in this packet, and the JFK HS Academic Code of Conduct and agree to follow all policies outlined within those documents.</strong></td>
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</tbody>
</table>

If you have any questions please call/email me at (916) 443-5200 or aimee-thibedeau@scusd.edu

I have read and agree to the information contained on this page, the lab rules and the syllabus. I understand my responsibilities and obligations concerning this class and its equipment.

Student Name__________________________________________ Period_______
Parent/Guardian Name_____________________________________
Signature_________________________________________________
Phone Number__________________________
Email_________________________________________ Date______________

Please check the following:

[ ] Yes, both my child and I are registered for Zangle
[ ] No, we still need to register for Zangle

Miss Thibedeau
Aimee-thibedeau@scusd.edu
(916) 433-5200
**Syllabus**: Things you want to know

Absent/tardy if not seated quietly in your own chair when bell rings.
If entering late, be respectful by entering quietly, hand me your note and begin working.
Bring all necessary materials WITH you to class. Materials may include pencils, paper, flash drive, props, multiple types of media and your HOMEWORK. *Some people need to be reminded =)*
Agenda for the class will be found on the board at the beginning of class ONLY, so write it down.
Passes will not be given out habitually or during the first/last 10 minutes of class.
Electronics will be taken and returned at the end of the day. *I am very stealthy; my record is 7 in one period.*
Read your school handbook (same rules apply here).

Your work is your responsibility. If you fall behind, it’s your responsibly to catch up. If you have an EXCUSED absence you have the same number of days to make it up, up to one week, after that it is considered late. Late and UNEXCUSED absence work is minus 10% off total grade for every day it is late. This means if you turn something in 3 days late and for some reason you only did enough work to get a 75%, your final grade will be 45%. All assignments missing will receive a zero until they are turned in. All assigned work is given a point value and entered in the grade book (I never liked busy work so I don’t give it). Grades are up for discussion for only the first two weeks after they’re posted in Zangle. Anyone with missing work must take the final. Missing work may be turned in at any point, however Late Work Rule still applies. If you know you will be absent at any point, please ask what you need to do to not fall behind. Again, your work is your responsibility. If you fall behind, it’s your responsibly to catch up. It’s my responsibility to teach you and grade the work that you turn in. If you turn nothing in you will get nothing in return (aka an F!). Conclusion: Turning in great work = AWESOMENESS!!!

Your class participation is a major component of this class, since it is mostly project based. Being in physically in the classroom is a good start but it is NOT participating. Participation means you as an individual are physically and mentally engaged in the work going on in class in order to complete your work. The amount of participation I see you put into your work, determines the amount of participation points you will receive.

I want this to be a positive learning environment. Please come prepared to listen, learn and engage in your work. I will be respectful and I expect the same from you. I believe myself to be exceptionally fair, and fairness includes enforcing the rules. I want you to feel free to ask any (reasonable) question. I like my classes to be fun and reward my students with homemade baked goods and games. HOWEVER, I expect my students to work hard. In the end, all the blood, sweat and tears (figurative) are worth it (literal).

Woowho! First day of school!!!

**ADDITIONAL Q&A**
What will you learn?
• Design: elements & principles, composition, light & shadow, depth, perspective, point of view, color and vocabulary.
• Photoshop: selection tools, refining techniques, layering, image manipulation, color correction and adjustments.
• Illustrator: Pen tool, selection tools, grouping, shape/line manipulation and visual effects using color.
• iMovie: Camera angles & movements, storyboarding and script formation.

*Various artists/art history will be included in the lessons.

What projects will you do?
• Resume/Portfolio
• Posters for events & social issues
• Logos & logo redesign
• iMovie: character relation
• Self portrait
• Children’s book
• Surreal images

*The proceeding projects cover the California Content Standards for Visual Arts Grades 9-12 Proficient. Due to considerations of time, budget & available contests/community outreach, the projects listed are subject to change.

How will you be graded?
• Students will be graded on their adjendas, sketches, class assignments, exercises, projects, presenations & assesments. With each new program, there will be exercises to complete as close to the example as possible in order to make syudent understanding of basic program functions possible. In each program there will be major projects students will be given to accomplish.
• At the beginning of each project, students will be given a rubric for them to follow and a break down of due dates to help students accomplish these major projects in an organized & timely manor.
• Their grades will be posted on their Zangle account. It is expected that students check their grades regularly & to contact me within 2 weeks of their posted grade if they or their gardians have any questions or concerns.

*Grading scale: A=100-90% meaning student work exceeded all the minimum requirements & executed the project with creative & skilled design on time B=89-80% meaning student work exceeded some the minimum requirements C=79-70% meaning student work met all the minimum requirements D=69-60% meaning student work met some the minimum requirements F= 50% or below meaning student work did not met the minimum requirements for many or any of the criteria addressed in the rubric given at the beginning of the assingnment.

How will this class benefit you?
• Understand good design
• Increase your creativity & problem solving skills
• Gain better time management & organization skills
• Improve your drawing & artistic skills
• Broden your knowledge of artist & art history
• Discover how much art & design influence your everyday life
• Ability to evaluate critically works of art, including your own
• Experience with professional programs used in the industry
• A portfolio of work to help you apply for jobs that pay more than minimum wage
• The ability to qualify for higher college classes & possibly earn college credits

Are there required supplies or fees?
• Students are asked to donate $20 for this course. This donation covers the cost of materials used to print out one copy of each project & includes a hardbound sketchbook. Additional copies will be made available for an additional at cost fee, if requested by students and/or guardians. The donation may be made with cash or checks payable to John F Kennedy High School.
• Students will need to use a sketchbook for this course. Students interested in purchasing an 8½ x 11” hardbound sketchbook on campus for $8, may do so from the art department. Sketchbooks are also available in art supply stores, some craft stores, or can be made using a 3-ring binder and 100 sheets of blank paper.
• Students should come to class with their donation and/or sketchbook no later than the second week of school. No one’s grade will be affected by their inability to donate towards supplies.
• If a student transfers or drops this course for any reason, the donation will not be refunded. Students who transfer in 2nd semester will be asked for a donation for the remaining projects.

What else do you need to know?
• Stay connected! Student work is often featured on campus & in various competitions.
• I like to support students in their various school activities, such as sports, plays, competitions, etc. I can’t promise to commit to all the activities, but I will at least make one upon request.
• In a student’s 3rd year of art, they can be eligible for AP studio art & can earn college credit if they score 4 or better on their portfolio.
• National Art Honors Society looks good on college applications & only requires a B or higher with 15 hours of art related community service.